



## WMPI Governing Board

Wednesday 12 September 2007

# Minutes

### Present:

Dr Sandy Bradbrook – Chief Executive, HoBtPCT (Chair)	SB
Dr Harry Gee, Medical Director, BWH	HG
Prof Jason O Gardosi, Director, Perinatal Institute	JOG
Neal Long, Director, SANDS	NL
Pat McGeown - Business Manager, Perinatal Institute	PMcG
Dr Giri Rajaratnam, Director of Public Health, SOTPCT	GR
Karen Saunders, Dept of Health (on behalf of Rashmi Shukla)	KS
Prof Louise Wallace, Coventry Univ. -Health Services Research	LW
Claire Hallahan - Perinatal Institute (Minutes)	

### Apologies:

Maxine Aldridge – African Caribbean Millennium Centre	MA
Mr Mike Browne, Medical Director, Walsall Hospital Trust	
Julie Burgess, Chief Executive, BWH	JB
Karen Helliwell, Director of WMSSA	KH
Paul Jennings, Chief Executive Walsall PCT	
Joshna Pattni – Asian Women’s Foundation	JP
Dr Rashmi Shukla, Regional RDPH / Medical Director, WMSHA	RS

### 1. Welcome and Apologies

The chair welcomed members and apologies were noted.

There was discussion around the membership of the group and attendance at meetings SB asked PMcG to draft a letter to JP and MA to enquire whether they still wished to continue with the Board. JOG suggested the South Asian Doctors Foundation which is fairly active in region. SB asked that JOG invite a representative to a future meeting to give an overview of their work so that the Board could decide.

**ACTION PMcG/JOG**

### 2. Minutes of the last meeting

The minutes of the last meeting were agreed as a true record.

### **3. Matters Arising**

- i. JOG reported that the Perinatal Forum - Confidential Enquiry into Stillbirth with IUGR was over subscribed and had good representation from across the West Midlands. There was wide ranging discussion at the meeting and action points were agreed to:
  1. Enhance training of customised growth charts and fundal height
  2. develop a regional protocol for managing high risk pregnancies
  3. ensure feedback of results to individual units

A programme of meetings with units to feed back results has already begun and a subgroup of RUG (Regional Ultrasound Group) has been set up to look at regional protocols. GROW accreditation training workshops for midwives will begin later this month.

#### ii. Neonatal Network Membership

SB said it was important that members need to add value and bring a different perspective to the group. The group agreed that members must be able to represent beyond their service. SB suggested that one member is invited along to do a short presentation to explain what they do. It was agreed SB would send an invite letter for a representative to attend the first meeting in 2008.

**ACTION SB**

#### iii. WMPI Representation at DsPH meetings

JOG stated that, based on past experience, invites to DsPH for regular updates had proved useful and would improve communication. GR agreed to take this back to the group.

**ACTION GR**

#### iv. WMPI Review

KH was not present but had sent an update explaining that the review had not started because of WMSSA's own re-organisation but work would begin in the coming weeks.

### **4. RPM Confidential Enquiry Final Report**

JOG summarised the report which had been previously circulated. The findings were considered powerful and the group considered it important to ensure that they were well disseminated to all PCTs and service providers. WMPI should make recommendations for Acute Trust investigations of perinatal deaths and near misses, and PCTs should monitor the governance arrangements.

KS will speak to RS about an SHA response

**ACTION KS**

It was agreed that WMPI be asked to produce some key action points for PCTs and Acute Trusts that can be appended to the Inequalities and Perinatal & Infant Mortality: Proposals for a West Midlands Strategy document prior to it going to the CEs for consideration. The proposals would give clarity to where responsibilities lie for implementation. Draft to be agreed with SB.

**ACTION PMcG/ JOG**

## **5. WMs Key Health Data 2007**

<http://www.pi.nhs.uk/pnm/Keyheathdata2005.pdf>

JOG gave an overview of its regional report which it prepared in a format suitable for inclusion as a stand-alone chapter of the West Midlands Key Health Data report. The report includes an analysis of regional perinatal mortality and deprivation by PCT and ward, and baseline maternity data from the B&BC RPM project. For the first time, such denominators can allow us to compare adverse outcome rates in different population groups, e.g. according to ethnic origin. Further analyses will be possible as the size of the database increases.

Stoke has identified funding for a dedicated data clerk and are working with WMPI to implement collection of perinatal denominator data and confidential enquiries.

## **6. WM Perinatal & Infant Mortality Inequalities Strategy**

The last meeting of CEs where this was to be discussed had been cancelled. SB suggested that this might be a good opportunity to amend the document given today's discussions (section 4 above). JB also intended to take this to the Acute Trust CEs.

**ACTION SB/JB**

## **7. Engagement with SHA Strategy "Investing for Health"**

The NHS WMs document 'IFH' has reducing perinatal & infant mortality as one of its strategic objectives. LW suggested also looking at the chapter on patient safety.

SB suggested that this was an opportunity for WMPI to actively engage and lead on these objectives. JOG and PMcG to draft a response about WMPI leading on PCT collaboration for reducing Perinatal and infant mortality.

**ACTION JOG/PMcG**

## **8. 2007/8 Business Plan**

PMcG presented the revised Business plan which outlines current programmes and details the core work of the Institute. HoB tPCT's accountant had reviewed and approved the budget report.

It was noted that there hasn't been a cost of living increase from the Regional Levies Board for the last two years. Income generation from the maternity notes was able to cover the difference.

SB said that following the review there ought to be a 2-3 year business plan in place with allocated resources. He will suggest that the Regional Levies Board support this.

## **9. Date & time of next meetings**

14<sup>th</sup> November 2007